

## EL 630 Internship for School Leaders Plan of Work Laura Weakland

### **Standard 1: Articulation, Implementation, and Stewardship of a Vision**

*Goal:* Develop my leadership skills and my knowledge of the school improvement process.

*Activity:* Participate as a teacher representative in the **Shared Involvement Process** (SIP), a process for soliciting, collecting, evaluating and using information and the expertise of educational partners for the purpose of making and implementing decisions that will improve or enhance student achievement.

*Timeline:* Monthly SIP meetings

*Support Needed:* My mentor will serve as mentor and will provide guidance to me as teacher representative.

### **Standard 2: Sustaining a School Culture and Instructional Program**

*Goal One:* Develop my mentoring and supervising capabilities.

*Activity:* Serve as a mentor for a teacher in the building, as well as, a cooperating teacher for a student teacher.

*Timeline:* Ongoing throughout the year

*Support Needed:* My mentor will provide ongoing support through inform discussions on how I can best support my student teacher and mentee.

*Goal Two:* Develop my understanding of CCSS and how to align curriculum to match the standards.

*Activity:* Serve on the district's Math Subject Area Committee (SAC) and work on the transition of the current curriculum to curriculum that is CCSS aligned.

*Timeline:* Six meetings a year, approximately once a month

*Support Needed:* The district will provide release time and support pay for these meetings. In addition, any resources that are deemed necessary will be provided.

*Goal Three:* Develop my leadership skills in providing training for new teachers.

Activity: Participate in new teacher training for math and science.

Timeline: August training, as well as preparation leading up to the training

Support Needed: The district curriculum director for math and science will provide guidance on this training. In addition, the district will provide support pay for providing this training.

### **Standard 3: Management of Organization, Operations, and Resources**

*Goal One:* Identify and develop leadership capabilities of staff, through the modeling of distributed leadership skills and involving others in the decision making process.

Activity: In year one, my principal and I were the initial representatives for our school in the Cultures of Thinking professional development. In the 2<sup>nd</sup> half of the year, we built our leadership team to include representatives at each grade level. This year, I am working to lead and guide others through the development and leading of professional development for the rest of the staff. I will serve as co-leader on the team and will be modeling the distributed leadership model and involving others in the decision-making process. This will help to establish a school-wide culture that supports the success of all students.

Timeline: Professional development provided at weekly staff meetings, and periodic planning sessions.

Support Needed: My mentor will provide release time, resources and guidance for the development of this professional development for staff. In addition, the district will provide several sessions throughout the year to collaborate with the leadership teams at other buildings.

*Goal Two:* Promote the use effective technology resources for improved classroom instruction, student achievement, and continuous school improvement.

Activity: Serve on the leadership team for piloting Google Chrome Books in instruction and assessment in preparation for future possible standardized assessments taken on the computer.

Timeline: January or later

Support Needed: The district will be providing the Google Chrome Books to our building for piloting. In addition, I am hoping to attend some technology professional development.

#### **Standard 4: Collaborating with Community and Responding to Diversity**

*Goal One:* Work with the parent community to raise funds and allocate them for support of resources to support and enhance the delivery of curriculum.

Activity: Proposal made to PTO for the purchase of iPads to support student learning. Follow up with PTO in spring to give report of how used in classroom.

Timeline: September and May

Support Needed: My mentor will review and collaborate on my proposal.

*Goal Two:* Eliciting parenting support for working with students to safeguard the values of empathy, compassion, and respect for diversity within the school.

Activity: Presentation to PTO on the school-wide initiative, "Taking Care of Others."

Timeline: September

Support Needed: My mentor will review and provide support for this presentation and initiative.

*Goal Three:* Develop my ability to write and communicate school happenings to the community.

Activity: Communication to the community on the "Taking Care of Others" initiative through the writing of a newspaper article for the local paper.

Timeline: October

Support Needed: My mentor will review and edit my writing.

#### **Standard 5: Acting with Integrity, Fairness, and in an Ethical Manner**

Goal: Working to safeguard the values of empathy, compassion, and respect for

diversity within the school.

Activity: "Taking Care of Others" school-wide initiative with multiple components: purchase of picture books to support learning in classroom, professional development for teachers, promotion of #choosekind pledge to students, and leading of Helping Hands Club to facilitate the raising of charitable donations.

Timeline: Ongoing

Support Needed: My mentor will review and support the initiative, as needed.

Activity: Planning and coordinating a special guest presentation "Beyond the Face is a Heart" for 4<sup>th</sup> and 5<sup>th</sup> grade students as part of our "Taking Care of Others" school-wide initiative.

Timeline: January assembly

Support Needed: Support from mentor on coordination of facilities and scheduling of event.

### **Standard 6: Understanding, Responding to, and Influencing the Larger Political, Social, Economic, Legal, and Cultural Context**

*Goal:* Increase my knowledge of the local political climate through attendance at school board and union meetings.

Activity: Attend and observe at least one board meeting and one union meeting.

Timeline: As schedule permits in summer for board meetings. (Board meetings are on Mondays and currently conflict with class time.)

Support Needed: Schedule permitting.

### **Standard 7: Understands and Comprehensively Applies Technology**

*Goal One:* Promote the use effective technologies for improved classroom instruction, student achievement, and continuous school improvement.

Activity: Pilot of ipad in the class as an instructional tool and provide teacher professional development on securing the iPad for student safety.

Timeline: Ongoing and September (for training for teachers)

Support Needed: My mentor will provide support for the purchase of the iPad for the pilot, ongoing training for me, and training for teachers.

*Goal Two:* Promote the use effective technologies for supporting teacher professional development

Activity: Creation and maintenance of a "wiki" space for teachers to reflect on our Culture of Thinking journey.

Timeline: Ongoing

Support Needed: Time provided for planning and preparation of professional development for teachers.